

## **TASL Executive Board Meeting Minutes - September 28, 2017**

**Welcome, Introductions and Call to Order:** An executive board meeting of the Tennessee Association of School Librarians was held at the Embassy Suites Hotel, Murfreesboro, TN. The meeting convened at 8:00 p.m. with President Misti Jenkins presiding.

### **Voting Members Present:**

Misti Jenkins, *President*  
Blake Hopper, *President-Elect*  
Lynn Lilley, *Treasurer*  
Vicki Winstead, *Secretary*  
Mindy Nichols, *Immediate Past President*  
Amy Balducci, *Mississippi River Region Area Representative*  
Raina Scoggins, *Volunteer Region Area Representative*  
Jackie Gregory, *Highland Rim Region Area Representative*  
Sherry Copeland, *Western Plains Area Representative*  
Shannon Minner, *Walking Horse Area Representative*

### **Voting Members Not Present:**

Cindy Martin, *West Tennessee River Area Representative*  
Julie Stepp, *Cumberland Area Representative*

### **Others Present:**

Jennifer Sharp, *Intellectual Freedom*  
Jenifer Grady, *Tenn-Share*  
Christa Cordrey, *Technology Committee*  
Katie Capshaw, *Professional Development*  
Brenda Goins, *Professional Development*  
Ginger Kirchmyer, *TASL Talks Editor*

### **Approval of Minutes:**

Minutes from the April 2017 meeting were approved electronically prior to this meeting. Minutes for this meeting will also be approved electronically. All minutes are posted to the TASL website in an effort to keep the membership informed about TASL business.

### **Treasurer's Report:**

Lynn Lilley, Treasurer, submitted the Treasurer's report, stating,

10:22 PM

09/19/17

Accrual Basis

## Treasurer's Report

January 1 through September 19, 2017

	Jan 1 - Sep 19, 17
<b>Income</b>	
2016 Conference Income	
2016 Pre-Conference	50.00
2016 Conference Income - Other	335.00
<b>Total 2016 Conference Income</b>	<b>385.00</b>
2017 Conference Income	
2017 - Conference T-Shirt	1,320.00
2017 A Novel Conversation	425.00
2017 Preconference	925.00
2017 Conference Income - Other	48,305.00
<b>Total 2017 Conference Income</b>	<b>50,975.00</b>
2017 Membership	15,580.00
2017 TASL Road Trip Summer PD	5,355.00
Interest Inc	1.66
T-Shirts- Sold at TASL Road Trip	50.00
VSBA Stickers	139.36
<b>Total Income</b>	<b>72,486.02</b>
<b>Gross Profit</b>	<b>72,486.02</b>
<b>Expense</b>	
2016 TASL Conference	1,113.14
2017 Conference T-Shirt Expense	1,755.75
2017 Summer Professional Develo	1,498.71
2017 TASL Conference Expense	3,506.87
AASL	2,748.29
Advocacy	1,477.20
ALA - Midwinter	1,611.86
ALA Conference 2017	4,143.25
ALA Dues	187.00
Freedom to Read Foundation	100.00
Insurance	331.00
MemberClicks	4,419.19
Misc Expense	69.97
PayPal Services	1,680.85
SEYA 2017	1,000.00
Tax Preparation	495.00
TLA Dues	60.00
TN Legislative Day	30.00
Treasurer Expense - Equipment	800.00
Video Conferencing Subscription	163.77
VOID	0.00
<b>Total Expense</b>	<b>27,191.85</b>
<b>Net Income</b>	<b>45,294.17</b>

**Balances:**

Main Checking	\$95,762.18
Secondary (Web)	\$14,051.27
Savings:	\$25,016.42
PayPal	\$ 5,083.96
<b>Total</b>	<b>\$139,913.83</b>

## **2017 Conference Committee**

**Blake Hopper**

Blake Hopper submitted the 2017 Conference Committee report, stating,

### **Committee Actions:**

- Member presenters chosen and notified
- Received \$300.00 ad from Ingram
- Ordered Lanyards, no donation of these this year
- All contracts received
- No contract with Scholastic, but they are the Bookstore vendor
- Conference registration opened, numbers as of 9/12:
  - Conference Registration: 320
  - Preconference: Andy Plemmons
  - A Novel Conversation: 20
  - VSBA Banquet: 99
  - T-shirts and toes: 50
  - Vendor Booths: vendors with 40 booths, plus 3 booths for TASL, plus 1 complimentary booth to TLA
- Sched chosen as the online scheduler for conference
  - Paid \$499.00
  - Set up scheduler with presenters and sessions
- Rooms reserved with Embassy Suites
- Liz handled signing facilitators
- Technology Committee Conference Support arranged with Christa Cordrey
- Jennifer Sharp handled session facilitators
- Arranged transportation for featured presenters
- Ordered gifts for presenters
- Complete planner
- Issued Advance Schedules to Featured Presenters
- Finalize VSBA Awards Banquet details with Scott Smith and Alyssa Littrell
- Confirm all AV needs with Embassy Suites. Approve AV Quote.
- Finalize Conference COA w/ General Conference Schedule on back
- Create/copy door prize forms

### **Committee Plans:**

- Request/communicate payment amounts for featured presenters with Lynn Lilley (W-9 forms, etc.)
- Finalize BEOs with Embassy Suites
- Write thank you notes
- Read conference and vendor evaluations

## **Advocacy Committee**

**Denise Tabscott**

No report

## **Awards Committee**

**Alyssa Littrell**

Alyssa Littrell submitted the Awards Committee report, stating,

**Committee Actions:**

- Voted on awards winners
- Ordered plaque
- Letters to award winners
- Emails to winners

**Committee Plans:**

- Write-ups for winners

**Certification Committee**

**Judy Bivens**

Judy Bivens submitted the Certification Committee report, stating,

I don't have anything new to report right now. I am part of the team updating the school librarian preparation standards which will be deployed 2019. We have a summary of the National Library Standards which will be released at AASL. After the new National standards are released, we will plan for implementation training.

**Finance Committee**

**Lynn Lilley**

**Lynn Lilley submitted the Finance Committee report, stating,**

**Committee Actions:**

New laptop and software were purchased for the position of Treasurer. (Budget of \$800 was approved at last Board meeting).

Amount Spent:

- Purchased new laptop and Office 2016 \$542.00 - Best Buy
- Purchased QuickBooks 2017 \$217.41 – Amazon
- Purchased Adobe Acrobat Pro 2017 - \$131.09 - Office Depot
- McAfee LiveSafe (1-year subscription) - \$43.69 - McAfee

Total \$934.19

Reimbursed myself for \$800.00.

**M-SEP17-1: Mindy Nichols made a motion that TASL reimburse Lynn Lilly for the difference in cost above \$800 for laptop and software purchases. Motion seconded by Raina Scoggins. Motion passed.**

**Intellectual Freedom Committee**

**Jennifer Sharp**

Jennifer Sharp submitted the Intellectual Freedom Committee report, stating,

## **Committee Actions:**

Since the last board meeting, the Intellectual Freedom Committee has:

- Connected with ALA OIF to get on the national listserv and occasionally, disseminated relevant information passed along by the OIF;
- Polled TASL membership to get a feel for participation in IF activities and promotions;
- Polled TASL membership to get ideas for programming/lessons for Banned Books Week (and to get a feel for how many TASL members plan to participate in Banned Books Week); and
- Implemented the first phase of Banned Books Week promotion by sending out programming and lesson ideas for all grade levels (once per week for three weeks leading up to Banned Books Week).

## **Committee Plans:**

Future Plans of the Intellectual Freedom Committee:

- Use TASL social media channels to promote and share what librarians are doing in their schools for Banned Books Week (during and immediately after TASL Conference Week, which is also Banned Books Week).
- Develop materials to pass along to the next IF Chair/Committee, as requested by Misti, so that he/she has background information that will be helpful in developing IF-related programming for TASL membership.

## **Long Range Planning Committee**

**Mindy Nichols**

Mindy Nichols submitted the Long-Range Planning Committee report, stating,

### **Committee Actions:**

Committee Chair Mindy Nichols asked President Misti Jenkins to submit TASL's current work regarding the 2017 LRP Action Items.

- LRP Committee members reviewed the 2017 Long Range Plan, including Jenkins' commentary, to update and revise the current plan.
- The 2018 TASL Long Range Plan to be presented prior to meeting.

### **Committee Plans**

#### **TASL Long Range Plan 2018**

**Goal 1: Increase membership through increased communication with all Tennessee librarians.**

Rationale: TASL does not currently have a formal systematic way to communicate to *all* TN school librarians about the organization, member benefits, and program offerings. It would be prudent to establish a line of communication and systematic way to update a database yearly to assure we are able to communicate TASL opportunities to *all*.

Suggested Steps:

- Each fall, under the direction of the TASL President, Area Reps should establish one contact in each county and/or system to update a statewide database of schools, librarians, administrators, and superintendents.
- Add the above task to the Officer and Committee handbook list of duties for Area Representatives.
- Make the database readily available to all Area Reps, Officers, and Committee Chairs.
- Consider offering incentives to the Area Representative and regions with the greatest growth in membership and/ or conference attendance. Winners could be announced at the annual business luncheon.

**Goal 2: Continue to strengthen networking opportunities within the school librarian community and with others who share our common goals.**

Rationale: Second only to offering a quality conference, members indicate networking as the most valuable benefit of TASL membership. While we have made great strides in this area, we need to continue to promote, provide, and build strong networking opportunities for our members.

Suggested Steps:

- Continue to increase participation in monthly TASL Chats by creating an aggressive social media and email campaign to promote this opportunity.
- Continue to invite a variety of guest moderators for TASL Chat.
- Consider incorporating a periodic “slow TASL Chat” over the course of a week to increase participation.
- Continue to use an online platform for area regional and committee meetings and learning opportunities.
- Establish a volunteer peer mentoring program within regions.
- Consider creating a task force to investigate the interest in and benefits of a geographical realignment and/or decreased size of TASL’s current regions.

**Goal 3: Advocate with the Tennessee State Department of Education and governing administration for the appointment of a State Coordinator of School Library Services.**

Rationale: With over 90 school districts operating without a designated library supervisor, the appointment of a State Coordinator of Library Services will ensure school library media specialists receive the leadership, advocacy, and advisory services pertinent to their needs at the state level.

Suggested Steps:

- Continue the work of the currently-established task force with an emphasis on the effective implementation of the new 2017 AASL Standards and Guidelines and need for supervision in districts with no library supervisor.

**Goal 4: Engage the State in revising the State Board of Education Rule regarding “Library Information Center Personnel” in 0520-02-03-.07 to reflect appropriate staffing at all levels.**

Rationale: Library positions continue to be eliminated or libraries are understaffed based on school enrollment. Some school librarians cite the attention on the current rule as a barrier to defense in advocating for appropriate library staffing.

Suggested Steps:

- Increase emphasis and attention to Goal 3, the appointment of a State Coordinator of Library Services, which will greatly impact this revision.
- Establish a task force to a) review and compare “Library Information Center Personnel” in 0520-02-03-.07 to the 2017 AASL Standards and Guidelines, noting its barriers to the implementation of the new standards; b) develop a position statement outlining the needed updates and revisions; and c) engage the State in revising the rule to reflect staffing guidelines that assure all students have a qualified school librarian(s) and that staffing numbers include the appropriate number of librarians at all grade levels to assure quality library services.

**Goal 5: Eliminate barriers to participation on TASL Executive Board/committees and provide a window into leadership roles to educate potential leaders.**

Rationale: Given the geographical challenges of the state, the personal expense, the time involved in in-person meetings, and lack of time at in-person meetings to cultivate a deeper understanding of leadership roles, considering ways to increase participation that circumvents some of these issues is prudent to continued growth

and interest in TASL leadership. In addition, a better understanding of the roles, responsibilities, and time commitment gained by exposure to leadership roles would strengthen future leaders, and it would demonstrate the critical nature of commitment required by committee members and other volunteer opportunities.

**Suggested Steps:**

- Continue to have the January meeting online and other quarterly meetings in-person.
- Consider using the online meeting platform to facilitate some satellite locations/meetings where groups can participate online together regionally.
- Facilitate online committee meetings.
- Evaluate Zoom as an effective online meeting platform.
- Continue the “Path to Leadership” column in *TASL Talks*.

**Goal 6: Support library instruction.**

Rationale: Because of the increased emphasis placed on library instruction in most evaluation models while other librarian responsibilities remain, school librarians would benefit from increased resources and programs related to instruction.

**Suggested Steps:**

- Increase the number of TASL Conference and Summer PD sessions that include instruction.
- Continue to dedicate two or more TASL Chats to this topic.
- Encourage instructional sharing of lessons through a variety of means including video.
- Encourage the State to include instructional model lessons for librarians and for administrators evaluating library instruction.

**Goal 7: Systematically plan for smooth transitions of leadership.**

Rationale: Given the urgent timelines for most TASL work that ensures continuation of established programs and to make progress toward new goals, it is imperative that all those involved have a detailed understanding of their leadership role. While the officer handbook offers an overview, it is not a training tool. Creating some training tools to be utilized by those passing the torch would benefit both incoming and outgoing leadership.

**Suggested Steps:**

- Continue to create and revise training manuals/materials for leadership roles with an eye toward understanding the compartmentalization of TASL work.
- Develop a uniform template for each position focused on key responsibilities, duties, and timelines to be reviewed and updated by each outgoing chair/leader.

**Goal 8: Continue to advocate for a voice in how school libraries and librarians**



**are included in Tennessee’s implementation of ESSA.**

Rationale: TASL has initiated this process already, and it would be a disservice not to continue to establish this working relationship with TN Department of Education officials.

**Suggested Steps:**

- Continue work of previous administrations and current task force for continued communication and pertinent training opportunities regarding the implementation of ESSA in school libraries.

**Goal 9: Develop and implement a series of training opportunities for the successful implementation of the 2017 AASL Standards and Guidelines.**

Rationale: With the release of the new AASL Standards and Guidelines in November 2017, librarians will require training for effective implementation in the PK-12 setting.

**Suggested Steps:**

- The Certifications/Standards Committee should develop a series of training opportunities and materials to prepare and support librarians in the successful implementation the 2017 AASL Standards and Guidelines.
  - The plan should include collaboration with Professional Development and Conference Planning Committees to provide additional opportunities to be provided at 2018 TASL Road Trip and 2018 annual conference.
  - The plan should include collaboration with the Technology Committee to include the standards as a topic of a TASL Chat.
- Publicize and share resources provided by AASL via social media, email, and other TASL publications.

**Additional Comments:**

I would like to thank the members of the Long-Range Planning Committee for their vision, insight, and review.

**Membership Committee**

**Cristol Kapp**

Cristol Kapp submitted the Membership Committee report electronically, stating,

**Committee Actions**

**Current Active Members**

Corporate	7
Friend	27

Assistant	11
Retired Librarian	14
Student	45
Supervisor	13
Librarian	<u>636</u>
TOTAL	753

\*\*\*Every membership category has seen an increase in membership since the April 2017 meeting except for Retired. Since April, membership has increased by 134 members.

Member Profiles set to inactive: 363. This has decreased by 62 since the April Board meeting.

**Actions:**

- Answer member questions concerning membership status on an ongoing basis

**Committee Plans**

1. Scheduled Membership Renewal Reminders
  - December 19: Send out initial membership reminder. Wish everyone a happy holiday season and remind them to renew membership.
  - January 2: Happy New Year, Membership reminder
  - March membership reminder (moving to lapsed if dues remain unpaid).
  - May-Don't Miss out on Summer PD and Early Bird conference registration
  - August-There's still time to join...
2. Dues paid for by check- Work with Lynn to determine a date for reminders to be sent to those paying by check each month.
3. Membership Campaign-All In via newsletters
  - Renew
  - Reach out to those who are not members.
  - Resolve to be involved (highlight leadership opportunities)
  - Offer an incentive for the most referrals to TASL (December-March)
4. Answer emails regarding membership within a 48-hour period.
5. Learn more about the database (how to create reports efficiently, troubleshoot membership issues, etc.)
6. Create a membership FAQ to help with common membership issues. Such as TLA membership discount, creating an account, locating receipts, etc.

**Additional Comments:**

A suggestion of creating new, different membership levels was made by Cristol Kapp. A lifetime member category for people who have retired and adding a rolling membership. Rolling membership in TASL-membership would be active for one year from the date a person joins. Pros and cons were discussed. Rolling membership would mean constant incoming membership funds for treasurer to handle. Webmaster would need to leave link open at all times, and see if Memberclicks can be setup to email reminders at the time each person needs to renew. Misti Jenkins will create a task force to study the possibility of adding new membership options.

## **Professional Development**

**Katie Capshaw and Brenda Goins**

Katie Capshaw and Brenda Goins submitted the Professional Development report, stating,

### **Committee Actions:**

We have save the date favors for Annual Conference secured and ready to pass out at the business luncheon. We have also finalized dates and locations for next year's road trip. West: Monday, June 18<sup>th</sup> at the University School in Jackson and East: Wednesday, June 20<sup>th</sup> at Walter State Community College.

### **Committee Plans:**

We are working on finding a Keynote speaker, and would love suggestions. We are also working on favors for next year, and welcome suggestions. Will send out information and call for presenters in the spring of 2018.

### **Additional Comments:**

Brenda Goins commented that there were complaints about the location for PD East. Many presenters and attendees did not like having to move equipment and walk so far across the campus. A new location for PD East is being sought.

## **Technology Committee**

**Christa Cordrey**

Christa Cordrey submitted the Technology Committee report, stating,

### **Committee Actions:**

- #TASLChat upcoming topics
  - **Proposed #TASLChat Schedule of Topics**
    - September 2017: Branding Your Library
    - October 2017: Leadership in the Library **GUEST SPEAKER = AUDREY CHURCH**
    - November 2017: Tech Tools for Librarians
    - December 2017: Growing a Reader Community
    - January 2018: Library Legislation
    - February 2018: Nontraditional shelving

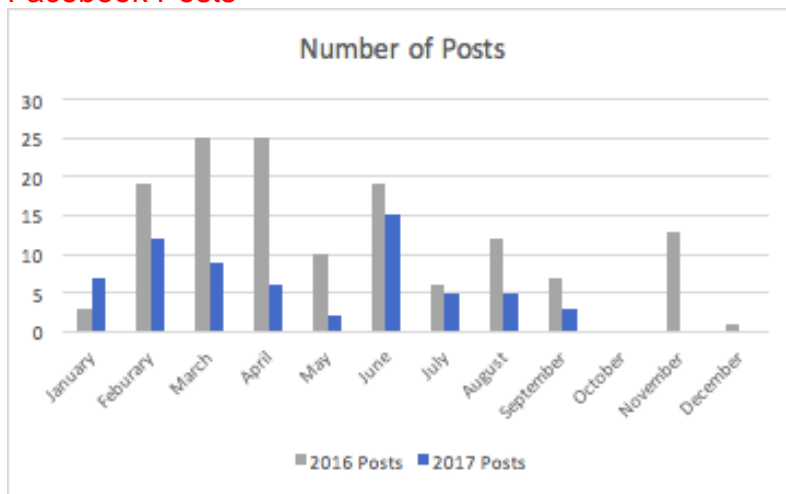
- March 2018: Research Instruction at all Levels
- April 2018: Clubs in the Library
- May 2018: Intellectual Freedom in K12
- June 2018: Teaching Digital Citizenship
- July 2018: Advertising Books
- August 2018: Collaboration How-To
- September 2018: Author Visits in the Library
- October 2018: Teacher PD in the Library
- November 2018: Skype in the Library
- December 2018: Building your PLN

### Committee Plans:

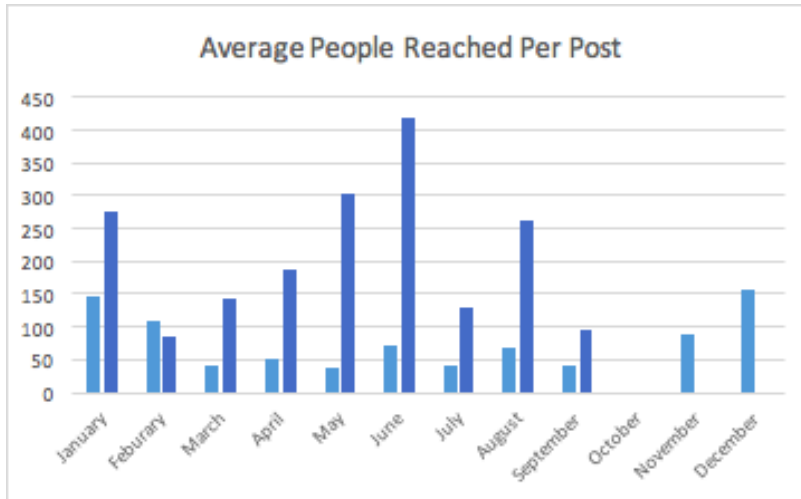
- #TASLChat will continue
  - **Moderators:** Currently still just Christa Cordrey, but committee members may still volunteer! Looking at how other organizations do guest moderators.
  - **Schedule:** on the THIRD Monday of each month:
  - **Archives:** are made available on the TASL website with the help of Beth Frerking

\*\*Social media statistics are below.

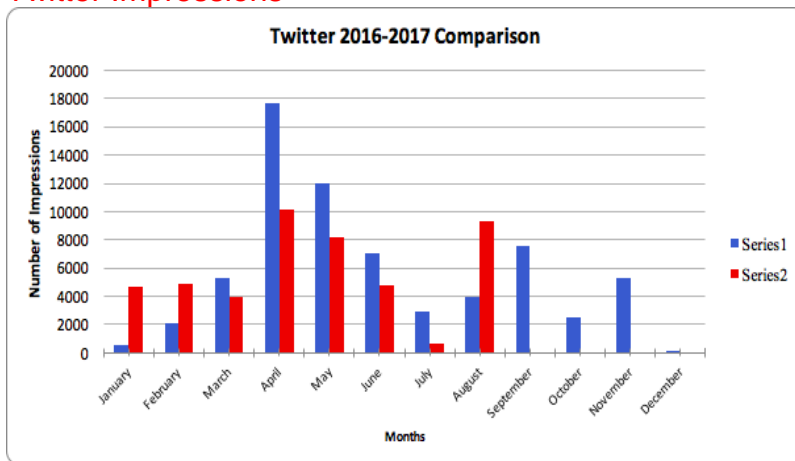
### Facebook Posts



### Facebook Persons Reached Per Post



### Twitter Impressions



2016 Statistics						
Facebook	Number of posts	People Reached	Avg People Reached per Post	Post Engagement	Page likes	Page Unlikes
January	3	441	147		7	2
February	19	2095	110	287	6	4
March	25	1059	42			
April	25	1286	51		3	
May	10	392	39		10	
June	19	1369	72		3	
July	6	252	42		3	
August	12	814	68		3	
September	7	289	41			
October	0	0	0			
November	13	1137	87			
December	1	156	156			
<b>AVERAGES</b>	<b>12</b>	<b>774</b>	<b>71</b>	<b>287</b>	<b>5</b>	<b>3</b>

			66			
2017 Statistics						
Facebook	Number of posts	People Reached	Avg People Reached per Post	Post Engagement	Page likes	Page Unlikes
January	7	1938	277			
February	12	1039	87			
March	9	1290	143			
April	6	1118	186			
May	2	604	302			
June	15	6277	418			
July	5	651	130			
August	5	1313	263			
September	3	290	97			
October						
November						
December						

**VSBA**

**Scot Smith**

Scot Smith submitted the VSBA Committee report, stating,

**Committee Actions:**

The three nominating committees (Primary, Intermediate, and YA) are in the process of submitting their first round of nominations for 2019-2020. Piper Nyman of Metro Nashville, Jamie Bevins of Knox County Schools, and Karla Keesecker of Unicoi County Schools remain as committee chairs for this year. All three committees have the required twenty members. The newly formed Publicity Committee, chaired by Molly Moore of Knox County Public Schools, had its first meeting in late August. Pat Bashir, the TLA co-chair, will assist the members of this committee as they work to enhance the VSBA’s presence on social media, provide support for various Battle of the Books programs, and to promote participation, especially in public libraries throughout the state. The three committees will present programs at the TASL conference in September. Authors Chris Grabenstein and Rick Yancey will accept their 2016 VSBA Awards at this year’s conference; Alan Gratz accepted his 2016 award at last year’s conference. Winners of the 2017 VSBA’s have been contacted. To date, none of those authors—B.J. Novak, Mac Barnette, Jory John, Raina Telgemeier, and Emily Lockhart have confirmed for the 2018 conference. The VSBA page on the TASL website was updated in July, complete with the PowerPoint slides that librarians can use to promote the 2018 titles.

**Committee Plans:**

The Publicity Committee will meet again in October to discuss social media and outreach. The second round of nominations for the 2019-2020 VSBA are due on

November 15. The YA committee is working on questions for the Battle of the Books programs.

### **Nominating Committee**

**Mindy Nichols**

Mindy Nichols submitted the Nominating Committee report, stating,

### **Committee Actions:**

The 2017 Nominating Committee presented the 2018 TASL Slate of Officers to TASL President Misti Jenkins.

- Blake Hopper – President
- Jennifer Sharp – President Elect
- Amy Balducci – Secretary
- Elizabeth Shepherd - Treasurer

### **Area Representative Reports**

#### **West TN River Region Area Representative Report Martin**

**Cindy**

No report.

#### **Mississippi River Region Area Representative Report**

**Amy Balducci**

### **Regional Actions:**

I have sent an email welcoming everyone back to for the 17/18 school year. I have also reached out to members to share contact information of any new librarians in their districts.

### **Regional News:**

No new news

#### **Western Plains Region Area Representative Report**

**Sherry Copeland**

### **Regional Actions:**

I have made arrangements for a Round Table to be held on Saturday, Sept. 19 in Henderson. I have sent several reminders about our upcoming TASL Conference.

#### **Highland Rim Region Area Representative Report**

**Jackie Gregory**

### **Regional Actions:**

Emailed the regional list asking for news!

## **Regional News:**

- Stella White at Tom Joy Elementary in Nashville won teacher of the month for August!
- Tenn-Share Collection Fair is October 26 at Nashville Public Library.
- SLJ Diversity Workshop: School Library Journal will be hosting a Diversity Workshop on Thursday, October 5 at Nashville Public Library.
- Salon at 615 has some author events coming up that students and teachers in nearby schools might enjoy. <http://nashvillepubliclibrary.org/salonat615/>
- Parnassus Books also has many author events coming up, as well as a new story time with Emily Arrow. <http://www.parnassusbooks.net/event>

## **Walking Horse Region Area Representative Report**

**Shannon Minner**

### **Regional Actions:**

I reached out to librarians in my region to invite them to see Donalyn Miller speak at a local Murfreesboro school on the evening September 18<sup>th</sup>.

### **Regional News:**

Chassity Burks from West Side School in Readyville reported that Tennessee Humanities provided for Kristin O'Donnell Tubb to come and do a writers workshop with her 5th graders. Students also got a copy of her newest book.

At Page Middle in Franklin librarian Julie Caudle hosted authors Courtney Stevens, Megan Shepherd, and Gwenda Bond on September 8th. They spoke to our 8th grade in a book festival panel discussion style about their latest books, where they get their inspiration for their books and their writing process.

On September 27th, author Monika Schroder will speak to the 6th graders at Page Middle School before presenting at TASL.

Julie also used an escape room game with the 7th and 8th grader for library orientation. Students competed in teams to solve clues and complete tasks to open all of the locks and get their final clue. The clues and tasks helped them become familiar with the newly genrefied library in a hands-on way.

## **Cumberland Region Area Representative Report**

**Julie Stepp**

### **Regional Actions:**

Currently working on finding school district liaisons.

Collaborating with TTU-IRA (the local council of the Tennessee Reading Association covering 15 counties of the Upper Cumberland) to co-sponsor a professional development afternoon for librarians and teachers after the first of the year.



## **Appalachian Region Area Representative Report**

**Karla Keesecker**

Karla Keesecker submitted the Appalachia Region Area Representative Report electronically, stating

### **Regional Actions:**

I have been filling in the last few months as a representative so I have no new actions.

### **Regional News:**

Not aware of any news at this time.

## **Volunteer Region Area Representative Report**

**Raina Scoggins**

Raina Scoggins submitted the Volunteer Region Area Representative Report, stating,

### **Regional Actions:**

Talked about conference at a KC in-service  
Reminder about conference was sent  
Secured date and location for the fall Round Table

## **East Tennessee Region Area Representative Report**

**No report**

### **Area Representative Additional Comments:**

President Misti Jenkins would like area representatives to identify one contact person from each school district in their region. This will help with communication within each region and give new area representatives names of TASL members in each district they can contact.

Misti Jenkins encouraged area representatives to plan a fall regional round table meeting for their area. She shared that our subscription to Zoom is available for regions to meet virtually if they choose. She also asked committee chairs and area representatives to create a document that lists what they have done in their role, give advice for people who will hold that role in the future, and helpful tips and ideas. Lists should be shared with president-elect Blake Hopper.

Area representatives should think of themselves as the president of their region. Reach out to members of their region often.

## **Reports from Affiliates**

## **AASL/ALA**

**Misti Jenkins**

Misti Jenkins submitted the AASL/ALA report electronically, stating,

### **Affiliate Actions:**

- Submitted TASL's 2017 Statements of Commendation.
- President-Elect Blake Hopper and I attended AASL Affiliate Assembly Leadership Trainings and meetings at ALA Annual in Chicago June 22-25.
- Concern & Commendation Update: Both of our Commendations were moved forward.
- Kathryn Roots-Lewis, AASL's President-Elect, will speak at this year's annual conference. She will provide as a free preconference event on Thursday, November 3, 2016, from 3:00-4:00 p.m. She will also deliver a session on Friday, September 29, at 1:00 pm.

### **Affiliate Plans:**

Blake Hopper and Misti Jenkins will attend AASL's National Conference in Phoenix November 9-11. We will also attend a 1.5-day workshop for the new AASL standards November 8-9.

## **TLA**

**Jennifer Sharp**

Jennifer Sharp submitted the TLA report electronically, stating,

### **Affiliate Actions:**

The School Libraries Section has TLA has revised the verbiage of the Louise Meredith School Librarian Award. The revised changes have been made in the TLA Manual of Procedures and will soon be added to the website. You may read the new description below:

#### **Louise Meredith Award**

- Selected by the School Libraries Section
- Given annually to a school librarian whose school library media program is outstanding in the opinion of the committee representing the School Libraries Section of TLA.
- Purpose:
  - To honor Louise Meredith for her 28 years of devoted service as the Tennessee State Department of Education School Library Supervisor;
  - To stimulate interest in promotion of school library media services as essential components of the daily learning experiences, K-12; and
  - To recognize a school librarian who has made unique and worthy contributions to his/her school instructional program, community, and/or professional landscape through exemplary school library media services.
- Eligibility:

- Candidates for this award must hold certification as a school librarian and be currently serving in that role at a K-12 school in Tennessee.
- Nominations for this award may be made by teachers/colleagues, building-level supervisors/principals, district-level staff, fellow librarians, or community members who have worked closely with the nominee. All nominees will be contacted and asked to provide supplemental information prior to the selection of the award winner.
- The recipient of the Louise Meredith Award will be honored with a plaque and one free year of TLA membership (for the membership year in which the award is received).

### **Affiliate Plans:**

TLA will have a booth in the TASL Conference Exhibit Hall again this year. It will be a networking booth, attendees can casually chat with public librarians to hear their successes and challenges of partnering together and generate some ideas they can implement when they return to their respective communities.

### **Tenn-Share**

**Jenifer Grady**

Jenifer Grady submitted the Tenn-Share report electronically, stating,

### **Affiliate Plans:**

### **Tenn-Share is contemplating how to reach out to counties with no Tenn-Share K-12 membership.**

Benton, Bradley, Campbell, Cannon, Carroll, Cheatham, Chester, Claiborne, Clay, Cocke, Crockett, DeKalb, Dyer, Fayette, Fentress, Gibson, Giles, Grainger, Greene, Grundy, Hancock, Hardeman, Hardin, Hawkins, Haywood, Henderson, Henry, Hickman, Houston, Jackson, Jefferson, Johnson, Lake, Lewis, Lincoln, Loudon, Madison, Marion, Marshall, Maury, McMinn, McNairy, Meigs, Monroe, Moore, Morgan, Obion, Overton, Perry, Pickett, Polk, Rhea, Robertson, Scott, Smith, Tipton, Trousdale, Unicoi, Union, Van Buren, Warren, Wayne, Weakley, White

### **DataFest/School Library Collection Fair/Fall Conference**

DataFest has some exciting vendors and presentations for K-12 librarians on Thursday, October 26th.

TLC, Springshare, Ingram, Barnes & Noble

Federal Reserve Bank: Free Financial Education Materials

K-12 eBook Collection Brainstorm

### **MINI-CONFERENCE**

Music as Method in Music City: Three Services at Nashville Public Library

### **TEL TRAINING**

## **Tennessee Electronic Library Genealogy Resources**

Today's librarians need to be equipped to help their patrons navigate the online genealogy sources that are available. Kayce Butler will present a basic overview of Heritage Quest and highlight Tennessee specific records on Ancestry. Topics will include U.S. Federal Census records, Freedman's Bank Records, Revolutionary War Records, Tennessee vital records, and Tennessee Supreme Court Cases.

## **World Book Classroom & Children's Services Integration**

Learn how to incorporate World Book Educator Tools and Activities to enhance the learning experience.

## **World Book and the Struggling Learner**

Learn tips for how to integrate World Book resources with the struggling learner using read aloud, translation tools, and life skills content.

## **Homework Help and Your Tennessee Electronic Library Gale Resources**

This session will provide users with an overview of the best TEL Gale resources to assist elementary, middle, high school, and college students with homework assignments.

## **Getting Started with Learning Express Library**

Join us for a tour of the Learning Express Library interface where we will navigate the practice tests, tutorials, and skill-building courses that provide the information your library users need to achieve the results they want — at school, at work, or in life.

The theme of Fall Conference on Friday, October 27, is **Breaking Barriers, Building Bridges**. These are sessions of interest K-12 librarians:

Beyond the college campus

Imagination breaks barriers (Nashville Public Library Studio)

TEL and Gale: Developing the workforce of the future

Disability etiquette

Building partnerships

STEM - Restaging the high school to college experience

Bridging digital collections

Open doors: Make your library more visible

Conversation in the Commons: Preparing students for higher education and life

**TEL**

**Erin Loree**

Erin Loree submitted the TEL report electronically, stating,

## **Affiliate Actions:**

### **General**

- The RFP for the research databases was completed with Gale being the winning vendor. There are a few changes in the database title list including the addition of *LitFinder* and the removal of *Expanded Academic ASAP*. Content from the latter is mostly found in the *Academic OneFile* database. Titles for the *Gale Virtual Reference Library* (GVRL) will also be updated. A complete list of title changes was sent to the TASL listserv. TEL will have the Gale resources through September 30, 2022.
- Held a series of back to school webinars for both Gale and World Book resources.
- Conducted a week-long TEL Training Tour at four sites across the state for academic, public, and school librarians.

### **Gale Resource Updates**

- NoodleTools was added as an export option in the citation tools window.
- The GVRL platform received some minor updates including a new and improved cover-to-cover book viewer and the addition of the Topic Finder tool.
- The *Health and Wellness Resource Center* interface received a major update that will now include features and tools available in other popular Gale digital resources, including:
  - A mobile responsive design
  - Google and Microsoft integration
  - Citation tools
  - Readspeaker technology
  - Language translation
  - Accessibility compliance
  - COUNTER 4 usage and more

### **Learning Express Library Updates**

- Microsoft Office 2016 Tutorials were added to the Computer Skills Center
- *Earth Sciences Success in 20 Minutes a Day* was added to the School Center

### **World Book Updates**

- Integration with Google Drive was added over the summer. Students can now download World Book articles directly into their Google Drive.

## **Affiliate Plans:**

- Soft launch of the new TEL website planned for October
- Conduct Language Learning RFP
- Conduct Test Prep RFP

## **New Business**

- Donation to Hurricane Relief. TASL accepted monetary donations at conference that will be sent to Texas and Florida Library Associations to be given to school libraries. The board discussed making a donation from TASL to each state as well.

**M-SEP17-2:** Raina Scoggins made a motion that TASL donate \$2500 each to the Texas Library Association and the Florida Library Association for school libraries hurricane relief. Motion seconded by Shannon Minner. Motion Passed.

- Regions. Blake Hopper discussed realigning area regions so that they are better aligned. Misti Jenkins shared that Tennessee is divided up into nine congressional districts and that TASL could use the congressional districts as our area regions. Misti Jenkins will create a task force to study this issue and report to the board. The task force will be made up of a TASL members from East, Middle and West Tennessee.

## Adjournment

**M-SEP17-3:** Shannon Minner moved to adjourn the meeting. Amy Balducci seconded. Motion passed. The meeting was adjourned at 8:58 p.m. CST.

## Addendum

### Electronic Proceedings

**AASL Affiliate Workshop on Standards & Guidelines.** Misti Jenkins and Blake Hopper will attend the AASL Affiliate Assembly and would like to attend a special workshop on the new AASL National School Library Standards. Attending the workshop will require an additional cost. The registration fee is \$350.00 per person. Attending the workshop will also require two additional hotel nights.

President Misti Jenkins initiated an electronic proceeding to the TASL executive Board via email on May 16, 2017. Blake Hopper made an email motion for TASL to pay the extra cost of hotel rooms and the \$700 pre-conference fee for AASL. Seconded by Dr. Julie Stepp. The TASL Board voted via a Google poll entitled "051617 AASL Preconference". The motion passed with nine ayes and zero nays.

**M-APR17-5:** Blake Hopper made a motion for TASL to pay the extra cost of hotel rooms and the \$700 pre-conference fee for AASL. Seconded by Dr. Julie Stepp. Motion passed.

### Electronic Proceedings

The Conference committee requested that they purchase a small printer for the Registrar to use to print name badges during Conference.

**M-APR17-6:** Blake Hopper made a motion that the conference committee purchase a printer. Seconded by Amy Balducci. Motion passed.

#### **April 2017 Motion Summary Addendum**

**M-APR17-5:** Blake Hopper made a motion for TASL to pay the extra cost of hotel rooms and the \$700 pre-conference fee for AASL. Seconded by Dr. Julie Stepp. MOTION PASSED.

**M-APR17-6:** Blake Hopper made a motion that the conference committee purchase a printer. Seconded by Amy Balducci. MOTION PASSED.

#### **September 2017 Motion Summary**

**M-SEP17-1:** Mindy Nichols made a motion that TASL reimburse Lynn Lilly for the difference in cost above \$800 for laptop and software purchases. Motion seconded by Raina Scoggins. MOTION PASSED.

**M-SEP17-2:** Raina Scoggins made a motion that TASL donate \$2500 each to the Texas Library Association and the Florida Library Association for school libraries hurricane relief. Motion seconded by Shannon Minner. MOTION PASSED.

**M-SEP17-3:** Shannon Minner moved to adjourn the meeting. Amy Balducci seconded. MOTION PASSED.

**Respectfully submitted,**

**Vicki Winstead  
TASL Secretary 2017**